

OFFICIAL PROCEEDINGS  
ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT  
REGULAR MONTHLY MEETING – JANUARY 8, 2019

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, January 8, 2019, at 12:00 noon in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, the Oath of Office was administered to Ms. Rachel Nunez by Ms. Joelle Michel, Notary Public.

Roll was called.

Members present were: Mr. Harold J. Anderson, President; Rev. Henry Ballard, Jr., Vice President; Mr. Larry M. Aisola, Jr., Treasurer and Ms. Rachel L. Nunez, Commissioner. Absent was: Mr. William T. Bergeron, Secretary. Also, present was Mr. Drew Heaphy, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Ross Gonzales, Director of Administration; Mr. Ted Roche, Director of Administration; Mr. Sal Cusimano, Research and Administrative Assistant; Mr. Zeljko Franks, Associated Terminals; Mr. Suresh Shah, Burk-Kleinpeter; Mr. Dan Murphy, Infinity Engineering; Mr.'s Mark Melancon and Rick Bauer, ITS; Mr. Jim Simmons, N-Y Associates; Sen. Sharon Hewitt, State of Louisiana; Rep. Ray Garofalo, State of Louisiana and Mr. Joey DiFatta, St. Bernard Sheriff's Office.

President Anderson announced that the floor was open for nominations for the office of President.

Mr. Aisola nominated Rev. Ballard for the office of President. Mr. Anderson seconded the nomination. President Anderson closed nominations and after asking for public comment, called for the vote.

The Board voted three (3) yeas and one (1) abstaining to elect Rev. Ballard President by acclamation.

President Ballard announced that the floor was open for nominations for the office of Vice President.

Mr. Anderson nominated Mr. Bergeron for the position of Vice President. Mr. Aisola seconded the nomination. President Ballard closed nominations and after asking for public comment, called for the vote.

The Board voted three (3) yeas and one (1) abstaining to elect Mr. Bergeron Vice President by acclamation.

President Ballard announced that the floor was open for nominations for the office of Secretary.

Mr. Anderson nominated Mr. Aisola for the position of Secretary. Ms. Nunez seconded the nomination. President Ballard closed nominations and after asking for public comment, called for the vote.

The Board voted three (3) yeas and (1) abstaining to elect Mr. Aisola Secretary by acclamation.

President Ballard announced that the floor was open for nominations for the office of Treasurer.

Mr. Anderson nominated Ms. Nunez for the position of Treasurer. Mr. Aisola seconded the nomination. President Ballard closed nominations and after asking for public comment, called for the vote.

The Board voted three (3) yeas and one (1) abstaining to elect Ms. Nunez Treasurer by acclamation.

Next, Rev. Ballard presented Mr. Anderson with the President's Plaque for 2018.

President Ballard asked if there were any public comments in accordance with R.S. 42:14(D). Not hearing from anyone, he continued with the meeting.

On motion of Mr. Anderson, seconded by Mr. Aisola, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on December 12, 2018.

On motion of Mr. Anderson, seconded by Mr. Aisola, and after asking for any public comment, the Board unanimously approved a lease with Chalmette Refining, LLC for approximately 25, 800 sq. ft. of warehouse space, Building No. 62, Rodmill Extension, located at 420 Bonita Drive, Chalmette Terminal.

On motion of Mr. Anderson, seconded by Mr. Aisola, and after asking for any public comment, the Board unanimously approved a lease with Chalmette Refining, LLC for approximately 10 acres of laydown area, Chalmette Terminal.

On motion of Mr. Anderson, seconded by Mr. Aisola, and after asking for any public comment, the Board unanimously approved a lease with Chalmette Refining, LLC for the 10,000 sq. ft. Foothill Warehouse located at 600 Melvin Perez Pkwy., Building 93 and approximately 130,000 sq. ft. of laydown area, Chalmette Terminal.

On motion of Mr. Anderson, seconded by Mr. Aisola, and after asking for any public comment, the Board unanimously approved to terminate the lease with DGG Enterprises, LLC for 10,890 sq. ft. of manufacturing and office space located at 301 Dolphin Drive, Chalmette Terminal.

President Ballard recognized Mr. Gonzales who gave the Finance Report. Mr. Gonzales reported on the operating and capital budgets, professional services and Lessees Arrears. The Board requested Administration to obtain a Letter of Intent from either Valero or the Hamilton's in order to consider a lease extension to the Hamilton lease. The Board then recognized Mr. Franks who gave an update on Associated Terminals. The Board discussed the Finance Report. President Ballard thanked Mr. Gonzales for his report.

President Ballard then recognized Mr. Heaphy who gave the Executive Director's Report. Mr. Heaphy discussed the working draft of the Cooperative Endeavor Agreement with the Port of New Orleans, Personal Disclosure forms required by the Louisiana Board of Ethics by May 15<sup>th</sup> and the Christmas Open House. Mr. Heaphy then recognized Mr. Roche who updated the Board on current and proposed construction projects. Following Mr. Roche's report, Mr. Heaphy recognized the attendance of Sen. Sharon Hewitt and Rep. Ray Garofalo and thanked them for attending the meeting. President Ballard thanked Mr. Heaphy for his report.

On motion of Mr. Anderson, seconded by Mr. Aisola, and after asking for any public comment, the Board unanimously approved authorization for the Executive Director to accept the renewal Insurance Package for policies ending January 29, 2019, upon the recommendation of the Agent of Record (McGriff, Seibels & Williams, Inc).

President Ballard asked if there were any Old Business. Not hearing from anyone, he continued with the meeting.

President Ballard asked if there were any New Business. Not hearing from anyone, he continued with the meeting.

On motion of Mr. Anderson, seconded by Mr. Aisola, the meeting was adjourned.

/s/ Larry M. Aisola, Jr., Secretary